



EDUCATIONAL EXCELLENCE FOUNDATION  
Serving Plymouth-Canton Community Schools  
Classroom Enhancement Grants  
2016-2017

Name of Applicant(s) \_\_\_\_\_

Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

School/Dept. \_\_\_\_\_ Principal \_\_\_\_\_

Project name (please use a separate page for grant request description, purpose, etc.):

\_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_ Amount Requested \$ \_\_\_\_\_

Dates of Project \_\_\_\_\_ Number of Students impacted \_\_\_\_\_

Cost per student \$ \_\_\_\_\_

Other funding sources? Yes/No (circle one) If yes, please attach explanation.

Have you received an EEF grant in the past? \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

**DEADLINES**  
**September 30, 2016**  
**January 13, 2017**  
**July 14, 2017**

See attached for a complete list of guidelines. Your grant application must be complete to be considered. Be sure to include the following: application form, grant request write-up and a budget.

Send your grant application through inter-school mail to: EEF- Board Office. Or scan your application and email it to [Gretchen.ward@pccsk12.com](mailto:Gretchen.ward@pccsk12.com)

**The Grant Committee will meet and make funding decisions after the appropriate grant deadline. Notification will take place within 30 days of the grant deadline.**

You should receive an email within three days of submission, confirming the receipt of your grant application. If you do not receive confirmation, please call the EEF Office **416-2718**.

### **Classroom Enhancement Grants**

Thank you for your interest in an Educational Excellence Foundation Classroom Enhancement Grant. EEF Grants were created with the specific purpose of funding projects that enhance the *existing* curriculum. In your grant request, please address the following:

1. Please explain your project including: how the project works and how materials are utilized.
2. How is this project consistent with the District curriculum?
3. How will you evaluate your project?
4. Include an itemized budget.
5. Include any research that supports the success of this type of project (paragraph format, do not just site websites) OR explain how the project is a creative approach to implementing district content standards.
6. Can this project be scaled up to include/impact more students?

The following are excluded from EEF teacher grant funding:

- Pilot programs
- Costs for transportation, field trips, parties or released time.
- Anything that should be part of the district operating budget

Unfortunately, EEF does not have the funds to approve every request. The Grant Committee works with the curriculum coordinators to evaluate the grants. If an applicant or school plans to submit a duplicate to a previous proposal from another applicant or school, the applicant school must document evidence of the initial program's success.

Grants applications are evaluated on the following:

- Innovative classroom enhancement to the existing district curriculum
- Grant request is understandable, thorough & complete
- Materials and ideas that can be shared among other classes (at the same school)
- Meets Effective Instruction criteria
- Sustainability beyond one school year (permanent vs. consumable)
- Number of students served vs. cost
- Evaluation process is in place
- Budget is thorough and complete
- Research summary OR explanation of content standard connection

Expectations of Grant Recipients:

Grant recipients will be invited to and are expected to make every attempt to attend the Showcase of Grants event to share the results of your project. If this is not possible, photos and a summary of outcomes should be shared with the EEF. Please ensure proper photo release forms are on file with your school when photos of students are submitted.

**If you have any questions please contact Gretchen Ward 416.2718 / OR  
Gretchen.ward@pccsk12.com.**