



EEF MISSION

Helping students achieve their highest potential through strong community partnerships that enhance the P-CCS educational experience.

Educational Excellence Foundation Board Application

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

County: Wayne Oakland Macomb Other

Home Phone: _____ Fax: _____ E-mail: _____

Employment Status: Employed Unemployed Retired

Name of Employer: _____

Job Title: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Fax: _____ E-mail: _____

Preferred Mailing Address Home Office

Have you ever served on a board? Yes No

Are you currently a member of any other board? Yes No

If yes, please indicate organization(s) and committee(s) you are serving on.

Why are you interested in serving on the Educational Excellence Foundation Board?

The Typical board member volunteers **(45-50)** hours of service per year, can you meet the time requirements?

Yes

No

Breakdown of hours:

- Attend six board meetings per year
- Actively serve on at least one committee, **(6-10)** meetings per year
- Attend additional functions; board orientation; annual meeting and special events

As a board member would you be willing to financially support \$1,500 annually (give or get)?

Yes

No

Can you make a three-year commitment to board service?

Yes

No

Have you read and do you understand the attached documents regarding what a prospective board member should know before joining a Board of Directors and the ten basic responsibilities of a board member?

Yes

No

TEN BASIC RESPONSIBILITIES OF NONPROFIT BOARDS

1. Determine the organization's mission and purpose. It is the board's responsibility to create and review a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.
2. Select the chief executive. Boards must reach consensus on the chief executive's responsibilities and undertake a careful search to find the most qualified individual for the position.
3. Provide proper financial oversight. The board must assist in developing the annual budget and ensuring that proper financial controls are in place.
4. Ensure adequate legal and ethical integrity and maintain accountability. One of the board's foremost responsibilities is to provide adequate resources for the organization to fulfill its mission.
5. Ensure legal and ethical integrity and maintain accountability. The board is ultimately responsible for ensuring adherence to legal standards and ethical norms.
6. Ensure effective organizational planning. Boards must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.
7. Recruit and orient new board members and assess board performance. All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate its own performance.
8. Enhance the organization's public standing. The board should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.
9. Determine monitor, and strengthen the organization's program are consistent with the organization's mission and to monitor their effectiveness.
10. Support the chief executive and assess his or her performance. The board should ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization.

What areas do you have interest in serving? (Check all that apply)

AREA OF INTEREST

INTEREST IN SERVING

Granting Committee

Marketing/Communication Committee

Finance Committee

Governance/Nominating Committee

Fundraising/Development Committee

Other _____

Signature

Date

Please Return Application to:

Gretchen Ward, Executive Director
Educational Excellence Foundation
454 S. Harvey Street
Plymouth, MI 48170
734-416-2718
Gretchen.ward@pccsk12.com

